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**Community Use of School Sporting Facilities Application Form**

## Applicant details

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| Legal name of school: |       |
| School code: |       | School ABN:  |       |
| Physical address: |       |
| Suburb: |       | Postcode:       |
| Principal: |       |
| Contact person: |       |
| Position title:       |
| Contact phone :       | Email address:       |

## Eligibility criteria information

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| Do you have a signed Community Use Agreement (CUA) with an eligible Community Sporting Group (CSG)? If yes, please attach this to your application. | Yes [ ]  | No [ ]  |
| If no, do you have a signed Letter of Intent to enter into a CUA, signed by the school and a CSG?If yes, please attach this to your application.  | Yes [ ]  | No [ ]  |
| Do you have a signed CSG Eligibility Declaration to ensure your CSG is eligible for the program? Please ensure the CSG is eligible for the program. If yes, please attach this to your submission. | Yes [ ]  | No [ ]  |
| Note: Schools with existing CUAs must demonstrate an increased use of the school sporting facility that is the subject of the funding application.  |  |

## Proposed sporting facility arrangement with CSG

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| --- | --- |
| Sporting facility/ies that is the subject of the application | Grassed oval [ ] Outdoor courts [ ] Indoor courts [ ] Pool [ ] Other [ ]  |
| Sport the CSG will provide |       |
| Proposed start and end dates of the CUA | Start date:      End date:       |
| List the frequency and duration of the facility use by the CSG | Sessions per week:      Duration of each session:       |

## Funding request and description of project

Please note quotes for works should be obtained in compliance with the[Department of Education (DoE) Procurement and Contract Management Framework](https://www.education.wa.edu.au/web/policies/-/procurement-and-contract-management-framework)*.*

|  |  |  |
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| **Funding stream applied for:** | **Tick if a quote has been attached** | **Amount requested****(inclusive of GST)** |
| Minor Equipment or Infrastructure | Yes [ ]  | $      |
| Description: (works to be performed, reason why required and how the works facilitate CSG usage)      |
| Minor Playing Surface Upgrade of Oval or Hardcourts | Yes [ ]  | $      |
| Description: (works to be performed, reason why required and how the works facilitate CSG usage)      |
| Minor Improvements to Existing Facilities | Yes [ ]  | $      |
| Description: (works to be performed, reason why required and how the works facilitate CSG usage)      |
| Other Relevant Activities that help Enhance Facility Usage | Yes [ ]   | $      |
| Description: (what is required, reason why required, how you have estimated set up/booking costs)      |
| **Total funds requested (inclusive of GST)** | $      |

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| Please ensure you have taken photographs of the site prior to any works commencing. Please attach photos to your application.  |

## Program benefit

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| How will this project benefit your school? |
|       |
| How will this project benefit your community? |
|       |

## Promotional use of project material

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| --- | --- |
| The Department of Local Government, Sport and Cultural Industries (DLGSC) and Department of Education (DoE) may wish to use certain information from your funding application for promotional purposes. If your application is successful, can we promote the school to the media? | Yes [ ]  |
| If successful in obtaining funding, the contact details of applicants may be provided to your local Member of Parliament. Please tick if you wish to opt-out. | Yes [ ]  |

## Privacy statement and statement of disclosure

The applicant acknowledges and agrees that this application form and information regarding it is subject to the *Freedom of Information Act 1992 (WA)* and that DLGSC and/or DoE may publicly disclose information in relation to this application form, including its terms and the details of the applicant.

Any information provided by you to DLGSC and/or DoE can be accessed by you during standard office hours and updated by writing to DLGSC and/or DoE or calling the DLGSC office as listed in the Program Guidelines.

All information provided on this application form and gathered throughout the assessment process will be stored on a database that will only be accessed by authorised DLGSC and DoE personnel and is subject to privacy restrictions.

## Signature and date

|  |
| --- |
| I confirm that the information supplied is to the best of my knowledge, true and correct.I acknowledge and agree that, if successful in receiving funding through this program:* The funding will be used for the carrying out of the project in accordance with the DoE’s conditions of funding.
* Any and all proposed changes to the approved purpose of the funding must be made in writing and submitted to DoE.
* Any funding amount that is eventually unspent or applied to an unapproved purpose from the funding must be returned promptly to DoE.

I acknowledge and agree that I am authorised to submit this application for and on behalf of my school. |
| Principal name |       |
| Principal signature |       |
| Date of application |       |

\*A signature is required to be eligible for this funding. Electronic signature accepted but must be a unique hand-signed signature (an image is acceptable) or e-signed using software such as DocuSign. Typing your name into the signature field is not accepted.